

## **Time Charges And Rates**

*~ to 31st October 2009 ~*

TIME ENGAGED	:	£95.00 per hour
TIME TRAVELLING	:	£60 .00 per hour
MILEAGE CHARGES	:	£00.59 per mile
SUNDRY COSTS	:	at actual cost
DISBURSEMENTS	:	at actual cost
SETTLEMENT TERMS	:	interim and final, net within 21 days of account issue date
OVERDUE A/c INTEREST	:	Interest is charged in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 in respect of businesses having 50+ employees. In all other instances including private individuals, interest is chargeable at 8% over Bank Rate from Day 22 based on the Rate at the date at which the account was first issued. Interest accounts are processed automatically at intervals.

*VAT de-registration 31 March 1996*

*- any further change will be notified before coming into effect*

### **General Terms Of Agreement**

- Agreement will be reached on the scope duties and responsibilities of the instruction between the parties and confirmed in writing.
- Services and advice are offered only where competence and qualification by education training or experience is available.
- When a requirement arises for which competence is unavailable this will be notified, and measures taken on request to secure appropriate advice.
- Regard will be paid as far as possible to other aspects of the engagement including aesthetic economic health and safety factors.
- Interim accounts will be issued and payable within the agreed settlement period.